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	Office Use Only
Total CEU's Appr	oved:
Initials:	Date:
Ethics CEU's : _	
Initials:	Date:
Check #	Amt. \$
Date Received: _	Auth. #

Application for Pre-approval of a Presentation for Continuing Education Hours

MUST BE SUBMITTED AT LEAST <u>30 BUSINESS DAYS</u> PRIOR TO TRAINING/WORKSHOP PLEASE MAIL OR EMAIL YOUR APPLICATION ALONG WITH PAYMENT

Name of Sponsoring Organization and/or Department:				
Name Contact Person:	Title:			
Address:				
	City	State	Zip	
Telephone:	E-mail:			
	presenter)			
Title of Event:				
Location of Event:				
Number of actual instruction hours: (Please attach a copy of your program an		eaks)		
Date(s) of Presentation(s):				
Please give a brief description of the and forma: Attach a separate sheet is		n indication of it	s content, objectives	
Signature	Printed Nan	ne	Date	